



KDC Web Accessibility Policy  
Kush Digital College

Quality Assurance & Development Department  
Kush digital college

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| <b>Document Title</b>                    | <b>KDC Web Accessibility Policy</b>                               |
| <b>Scope (applies to)</b>                | All KDC web platforms and applications.                           |
| <b>Document Author (Dept)</b>            | IT Department                                                     |
| <b>Approving Body</b>                    | IT Governance Committee                                           |
| <b>Date of Approval</b>                  | [Insert Approval Date]                                            |
| <b>Date of Implementation</b>            | [Insert Implementation Date]                                      |
| <b>Responsibility for Implementation</b> | Web Development and Accessibility Team                            |
| <b>Date of Review</b>                    | [Insert Review Date]                                              |
| <b>Date of Next Review</b>               | Every 3 years unless otherwise required                           |
| <b>Information Classification</b>        | Internal and External Use                                         |
| <b>Public Access Online</b>              | YES                                                               |
| <b>Public Access on Request by Mail</b>  | YES                                                               |
| <b>Current Version Number</b>            | 1.0                                                               |
| <b>Key Terms</b>                         | Web Content Accessibility Guidelines (WCAG), Accessibility Audits |
| <b>Latest Version Found at</b>           | kdc.edu.uk/policy-5                                               |

## 1. TITLE OF POLICY: KDC Web Accessibility Policy

### 2. PURPOSE AND SCOPE OF POLICY

The KDC Web Accessibility Policy establishes guidelines to ensure that all KDC web platforms and applications are accessible to all users, including those with disabilities. This policy supports compliance with the Public Sector Bodies Accessibility Regulations 2018 and the Web Content Accessibility Guidelines (WCAG) 2.1, fostering inclusive access to KDC's digital services.

#### 2.1 Purpose

To provide accessible digital platforms that meet regulatory requirements and promote inclusivity by ensuring that KDC's web-based services are accessible to students, staff, and the public, including individuals with disabilities.

#### 2.2 Scope

This policy applies to all KDC web platforms, applications, and online services, mandating compliance with UK accessibility regulations and WCAG 2.1 standards.

### 3. DEFINITIONS

- **WCAG 2.1:** The Web Content Accessibility Guidelines, an internationally recognized set of guidelines that provide accessibility standards for digital content.
- **Accessibility Audits:** Regular assessments of digital platforms to ensure accessibility compliance and identify areas requiring improvement.
- **Public Sector Bodies Accessibility Regulations 2018:** UK legislation requiring public sector websites and mobile applications to meet certain accessibility standards.

### 4. POLICY STATEMENT

Kush Digital College (KDC) is committed to creating accessible and inclusive web platforms for all users, including those with disabilities. This policy outlines the procedures to maintain web accessibility standards, ensuring compliance with WCAG 2.1 and UK Public Sector Bodies Accessibility Regulations 2018.

### 5. ROLES AND RESPONSIBILITIES

- **Web Development Team:** Responsible for designing, developing, and maintaining web platforms and applications that adhere to accessibility standards.
- **Accessibility Team:** Conducts regular accessibility audits, monitors compliance with WCAG 2.1, and addresses any identified accessibility issues.

### 6. POLICY STANDARDS AND PROCEDURES

- **Accessibility Audits:** The Accessibility Team conducts regular audits of KDC's web platforms to identify and address accessibility gaps. Audits include testing compatibility with screen readers, assessing color contrast, and verifying that content is accessible via keyboard navigation.
- **WCAG 2.1 Compliance:** All KDC web platforms and applications are designed and updated to meet WCAG 2.1 standards, including ensuring that content is perceivable, operable, understandable, and robust for diverse user needs.
- **Continuous Improvement:** Feedback from users regarding accessibility issues is actively encouraged and used to enhance the accessibility of KDC's web platforms.

### 7. COMPLIANCE AND MONITORING

The Web Development and Accessibility Team is responsible for monitoring ongoing compliance with WCAG 2.1 standards. Regular reports are submitted to the IT Governance Committee, detailing compliance status, audit findings, and any corrective actions taken to address accessibility issues.

### 8. APPEALS AND EXCEPTIONS

Requests for exceptions to the web accessibility requirements, such as for specific research tools or experimental applications, must be submitted to the IT Governance Committee with documented justifications and proposed mitigation strategies.

## **9. REVIEW AND REVISION**

This policy is reviewed every three years or as required by changes in accessibility regulations, technological advancements, or KDC's operational requirements. The IT Department coordinates the review process, with revisions approved by the IT Governance Committee.

## **10. FORMS/INSTRUCTIONS/RELATED DOCUMENTS**

- **Accessibility Audit Checklist**
- **User Feedback Form for Accessibility Issues**
- **IT Accessibility Guidelines**

## **11. CONTACT INFORMATION**

For any questions related to web accessibility or to report accessibility issues, please contact:

- **Accessibility Team:** [accessibility@kdc.edu.uk](mailto:accessibility@kdc.edu.uk)

## **12. REFERENCES AND RESOURCES**

- **Web Content Accessibility Guidelines (WCAG) 2.1**
- **Public Sector Bodies Accessibility Regulations 2018**
- **KDC IT Security and Data Protection Policies**

## **13. APPROVAL AND REVISION HISTORY**

- **Approval Date:** [Insert Approval Date]
- **Approved By:** IT Governance Committee
- **Next Review Date:** [Insert Review Date]
- **Revision History:** None; Initial Version